

**University of Tartu**  
 Study Abroad Centre  
 Ülikooli 18  
 50090 Tartu  
 Estonia



## FACT SHEET 2023/2024

Name	UNIVERSITY OF TARTU/Tartu Ülikool
Erasmus code	EE TARTU02
EUC Reference Number	69935-EPP-1-2014-1-EE-EPPKA3-ECHE
Participant Identity Code	999895013
Organization ID (OID)	E10209095
SCHAC identifier	ut.ee
Website	<a href="http://ut.ee/en">ut.ee/en</a>
Website for incoming exchange students	<a href="http://ut.ee/en/content/exchange-studies">ut.ee/en/content/exchange-studies</a>
University in brief	<a href="http://ut.ee/en/content/university-numbers">ut.ee/en/content/university-numbers</a>
Instagram	Follow us: <a href="https://www.instagram.com/unitartustudyabroad">www.instagram.com/unitartustudyabroad</a>

## NOMINATION

<b>Nomination</b>	Partner universities must nominate in the <a href="#">SoleMOVE mobility</a> system. You can request credentials by sending an email to: <a href="mailto:erasmusin@ut.ee">erasmusin@ut.ee</a> .
<b>Nomination deadlines</b>	<b>Autumn semester/academic year</b> ➤ March 31 <b>Spring semester</b> ➤ October 15
<b>UT's regional colleges in Viljandi, Narva or Pärnu</b>	Please inform students in advance about the location of studies.

## APPLICATION DOCUMENTS AND REQUIREMENTS

<b>Application deadlines</b>	<b>Autumn semester/academic year</b> ➤ 15 April <b>Spring semester</b> ➤ 1 November
<b>Access to SoleMOVE mobility system</b>	Credentials and link to the SoleMOVE mobility system will be issued to the nominated students. Each nominated student will be contacted with further information and instructions how to apply via email.

<b>Required documents and application</b>	<ol style="list-style-type: none"> <li>1. Transcript of Records (in English);</li> <li>2. Copy of ID document (non-EU students copy of Passport);</li> <li>3. Learning Agreement (LA) <b>or</b> Online Learning Agreement (OLA).</li> </ol> <p>➤ These required documents are compulsory and must be sent by application deadline!</p> <p>Nominated student will get credentials and link to the system.</p> <p>Required documents must be added to SoleMOVE mobility system to the application (except OLA).</p>
<b>Further information about the required documents</b>	<p>*Please advise an applicant whether you require LA or OLA. <b>Only one of them will be signed/confirmed.</b></p> <p>Learning Agreement (pdf) must be added to SoleMOVE mobility system together with other required documents.</p>
<b>Language requirements</b>	<p>English language skills: at least B2 level according to the CEFR. See also: European Levels - <a href="#">Self Assessment Grid</a>.</p> <p>No proof is needed.</p>
<b>Admission package</b>	<p>Admission package will be sent via SoleMOVE mobility system:</p> <p>Autumn semester/academic year: by the end of May</p> <p>Spring semester: in the beginning of December</p>

## ACADEMIC MATTERS

<b>Academic calendar</b>	<p>Link to the academic calendar: <a href="https://ois2.ut.ee/#/academic-calendar">ois2.ut.ee/#/academic-calendar</a></p> <p>Autumn semester: 04.09.2023 - 04.02.2024</p> <p>Spring semester: 12.02.2024 - 30.06.2024</p>
<b>Lecture period</b>	<p>Usually from the beginning of the semester until the third week of December/end of May</p>
<b>Exam period</b>	<p>Usually from mid-December/May until the end of the semester</p>
<b>Orientation course</b>	<p>Orientation course takes place before the semester starts (in the end of August/in the beginning of February)</p> <p>More information in here: <a href="https://ut.ee/en/orientation-course">ut.ee/en/orientation-course</a></p>
<b>Recommended arrival dates</b>	<p>1-2 days before the orientation course starts.</p>
<b>Course catalogue</b>	<p>Link to the course catalogue: <a href="https://ut.ee/en/courses-taught-english-and-grading">ut.ee/en/courses-taught-english-and-grading</a></p> <p>Course catalogue is updated by March 15 (autumn semester) and October 1 (spring semester) and again by the beginning of the semester.</p>

<b>Course selection</b>	Each student is free to select courses from different programmes and faculties (from the <a href="#">course catalogue</a> ). However, in the inter-institutional agreement's partners have mutually fixed ISCED field. So, an incoming student is required to take at least a few courses from the study field fixed in the particular agreement. Student can see their respective ISCED field in the SoleMOVE mobility system (Study information → EU subject area).
<b>UT requirements</b>	At least to the extent of 15 ECTS per semester (except for PhD and traineeship students). One credit point corresponds to 26 hours of studies (lectures, seminars, practice, homework or independent work, assessment of learning outcomes) performed by a student.
<b>Course registration</b>	<a href="#">Study Information System</a> username/password will be sent by the beginning of the semester.
<b>Grading system and credits</b>	UT uses both a differentiated and a non-differentiated grading system to assess the academic progress of students. Further information: <a href="http://ut.ee/en/courses-taught-english-and-grading">ut.ee/en/courses-taught-english-and-grading</a> ECTS credits.
<b>Transcript of Records</b>	It is issued only by student's request and it is not sent automatically. It is a student's responsibility to contact <b>dean's office</b> at the end of the studies and inform them whether the document should be sent by email or by post.

## PRACTICAL MATTERS

<b>Student hostel</b>	<p>Exchange student can apply for the place in the Student hostel (students who stay in Tartu and Viljandi): <a href="http://ut.ee/en/welcome/housing">ut.ee/en/welcome/housing</a></p> <p><b>Student can apply for housing during these application periods:</b></p> <p>Application period for autumn semester: <b>June 1- 10.</b> Application period for spring semester: <b>January 1-10.</b></p> <ul style="list-style-type: none"> <li>➤ If the studies start any other time, outside semester, the application deadline is not fixed.</li> <li>➤ Please note that we cannot guarantee a place in the student hostel for every Erasmus student.</li> </ul>
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	<p>Accommodation at the student hostel is provided ONLY for the fixed period (as the period stated in the student's admission letter).</p> <p>Students who are nominated to one of <b>UT's regional colleges in Narva or Pärnu</b> will get information about accommodation procedure directly from the college coordinator.</p>
<b>Other housing options</b>	More information in here: <a href="http://ut.ee/en/welcome/housing">ut.ee/en/welcome/housing</a>
<b>Cost of living</b>	One needs approximately a minimum of 300-400 EUR per month in order to cover basic expenses in addition to housing costs. More information: <a href="http://studyinestonia.ee/living/living-costs">studyinestonia.ee/living/living-costs</a>
<b>Buddies</b>	<p>Buddies are a passionate group of international student volunteers whose role is to help new exchange students adapt to the environment at the UT more generally. Buddies are international students who can provide advice and guidance to short-term exchange students. These are experienced students who know what it is like to come study in Tartu from another country and can offer you firsthand advice online or in-person about how to get settled and alleviate any worries or concerns you might have about making the transition.</p> <p>Erasmus student can request a buddy in the SoleMOVE application form.</p>
<b>Erasmus Student Network</b>	<p>Erasmus Student Network organizes activities for all international students.</p> <p>Further information: <a href="http://esn.ee/">esn.ee/</a></p> <p>Every academic year there is also facebook group created (information will be provided in the admission package).</p>
<b>Special needs</b>	Students with disabilities should be mentioned as soon as possible (if possible together with nomination). More information: <a href="http://ut.ee/en/content/counselling-students-special-needs">ut.ee/en/content/counselling-students-special-needs</a>

## RESIDENCE ISSUES and HEALTH INSURANCE

<b>EU citizens</b> (including European Economic Area and Swiss Confederation)	EU citizens do not need to apply for visa. EU citizens are allowed to stay in Estonia on the basis of a valid travel document or identity card for the period of up to 3 months. As international students usually stay longer,
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	then they must register themselves as citizens of Tartu and apply for an ID-card. This can be done after arrival to Estonia. More information: <a href="http://tartuwelcomecentre.ee/registry-services/">tartuwelcomecentre.ee/registry-services/</a>
<b>Non-EU citizens</b>	Along with the admission package, students will receive information on how to apply for the long-term (D) visa. More information: <a href="http://ut.ee/en/visainfo">ut.ee/en/visainfo</a>
<b>Information about health insurance</b>	<b>EU students:</b> European Health Insurance Card Further information in <a href="#">here</a> . <b>Non-EU students:</b> For long-term (D) visa it is required to have international travel medical insurance which guarantees payment of any costs related to medical treatment due to illness or injury during the validity of the visa, in case of a multiple entry visa until the end of the first intended period of stay. Students can choose any insurance company that offers suitable coverage. Further information: <a href="https://ut.ee/en/visainfo">https://ut.ee/en/visainfo</a>

## CONTACT PERSONS

<b>Erasmus Student Exchange Coordinator</b> Incoming Erasmus+ students Erasmus+ Europe	Ms Annika Kalda Tel: +372 737 6085 E-mail: <a href="mailto:annika.kalda@ut.ee">annika.kalda@ut.ee</a> , <a href="mailto:erasmusin@ut.ee">erasmusin@ut.ee</a>
<b>Study Abroad Coordinator</b> Outgoing Erasmus+ students Erasmus+ Europe and International Credit Mobility	Ms Liina Käärst Tel: +372 737 5800 E-mail: <a href="mailto:liina.kaarst@ut.ee">liina.kaarst@ut.ee</a>
<b>Erasmus Programme Coordinator:</b>	Ms. Jaanika Haljasmäe Tel: +(372) 737 5151 E-mail: <a href="mailto:jaanika.haljasmae@ut.ee">jaanika.haljasmae@ut.ee</a> , <a href="mailto:erasmus@ut.ee">erasmus@ut.ee</a>
<b>Student Exchange Coordinator</b> Erasmus+ International Credit Mobility	Ms. Piret Maiste Tel: +(372) 737 6270 E-mail: <a href="mailto:piret.maiste@ut.ee">piret.maiste@ut.ee</a>
<b>Erasmus Programme Traineeship Coordinator</b> Outgoing Erasmus+ programme traineeship students	Ms. Piret Saluveer Tel: +(372) 737 6019 E-mail: <a href="mailto:erasmustraineeship@ut.ee">erasmustraineeship@ut.ee</a>
<b>Senior Specialist of International Cooperation</b> Incoming Erasmus academic staff	Ms. Karoliina Vilimaa-Pennarun Tel: +(372) 737 6164 E-mail: <a href="mailto:karoliina.v.pennarun@ut.ee">karoliina.v.pennarun@ut.ee</a>

<b>Staff Mobility Specialist</b> Incoming Erasmus non-academic staff	Ms. Anneli Miljan Tel: +(372) 737 5192 E-mail: <a href="mailto:anneli.miljan@ut.ee">anneli.miljan@ut.ee</a>
<b>Departmental coordinators:</b> Responsible for: Erasmus+ inter-institutional agreements	<a href="http://ut.ee/en/content/erasmus-departmental-coordinators">ut.ee/en/content/erasmus-departmental-coordinators</a>